



2
HRS

Starter Plan Retainer

\$100/month includes

- 2 Hours Per Month
- Bank Unused Hours
- No Contract

5
HRS

Basic Plan Retainer

\$250/month includes

- 5 Hours Per Month
- Bank Unused Hours
- No Contract

10
HOURS

Pro Plan Retainer

\$500/month includes

- 10 Hours Per Month
- Bank Unused Hours
- No Contract

professional website maintenance

WITH MELISSA TUGMON

Pay-As-You-Go or Monthly/Prepaid Retainer

Flexible pricing models with no long term contracts.
Upgrade, downgrade or cancel at any time.

24/7 Support

I'll get the job done in 24-72 hours or less when you Pay-As-You-Go, and in as little as in 24 hours on a monthly retainer.

Bankable Hours

Unused hours are stored for up to 3 months. Although rare because of the proactive nature of my Web Service, hours not used after 3 months are lost. Hours in excess of this monthly plan amounts are billed at \$65/hr at the end of the calendar month. Hours immediately expire upon cancellation of any plan. Time is billed in 15-minute increments.

Visit InspiredMelissa.com to book a complimentary **Discovery Session** to learn more and sign up.



Text

Adding, updating or deleting any text on your website



Images

Adding, updating, resizing, cropping or deleting pictures on your website



Video

Adding, updating or deleting videos on your website



Links

Adding, updating or deleting links on your website



Files

Adding, updating or deleting any files or documents on your website



Pages

Creating new pages or blog posts

All of our plans include services designed to meet the individual needs of your business. I also offer professional custom web design for new or existing businesses. Unless otherwise agreed upon, content is required to be provided by you.

...what's included



Layouts

- Design recommendations
- Modifying existing layouts
- Modifications to your logo
- Modifications to headers or footers



Social

- Management of social media, including creating new posts, images or replying to comments
- Creating new social media accounts, including Twitter, Facebook, and many others



Search Engine Optimization

- Local search submissions
- SEO recommendations
- Renaming pages or files for optimization
- Modifications to keywords, page titles and other meta data
- Sitemap modifications or generation