stacy la duke

independent college counselor, certified educational planner

# scope of services

Information and expert advice regarding the college application process when purchase of a Comprehensive Package includes:

* Curriculum Planning / Creation of 4-year Plan
* Review of academic record/transcripts
* Recommendation for College Testing Plan
* Review of pre-college admissions test results (PSAT/Pre-ACT)
* Review of college admissions test results (SAT and/or ACT)
* Interview of student and parent/parents regarding college preferences
* Administration and Interpretation of Interest /Personality Assessments
* Administration of College Selection Criteria Questionnaires
* Creation of College List
* Development/Guidance on Activities’ List/Résumé
* Essay writing assistance including brainstorming to select an appropriate topic, drafting using an authentic voice, and editing all essays and supplemental essays
* Preparation of interview; mock interviewing

**Packages**

**10/15/20 hour block packages and Full Packages offered:**

The consultation includes both time working with the student and parents as well as working indirectly by providing the services indicated by the bullets under “Scope of Services.”