

Here are some Frequently Asked Questions.

Why do I need a bookkeeper?

Just as you are an expert in your personal business; Kathy Crager of Crager Office Services is an expert in what she does. Let Crager Office Services take the load off of you, so you can focus on what you do best. You could need a bookkeeper for many different reasons, from day to day bookkeeping to financial analysis, paying your bills, keeping track of your payroll. Crager Office Services handles all of those things that overwhelm you.

Why not hire a CPA?

Certified Public Accountants (CPAs) are licensed in accounting. Just like a medical license is required to perform surgery, a CPA is required to audit and review financial statements.

However, you don't need a doctor to plan your meals or design an exercise plan. So, you shouldn't hire a CPA to perform your monthly accounting tasks. CPA rates are \$150 to \$250 per hour. You don't need to pay CPA rates for bookkeeping work.

If you already have a CPA, and are happy with their work, you can still make smarter use of your money. A lot of their time is spent gathering information, organizing, classifying and reconciling your records to create annual reports and income tax filings.

Should I hire someone part time?

If your needs are not that great, the chances of hiring someone willing to work just a few hours are remote, especially someone with experience in managing the books of a variety of small to medium businesses. With an employee, even part-time you have to add the cost of payroll taxes, benefits, workers comp, disability and administration.

How does it work?

Crager Office Services can either do the work in your office or set up a convenient time to pick up the work at your location and return it to your office when completed.

How may I contact you?

Please contact Crager Office Services via telephone, facsimile or email at:

Phone: 541-410-1894

Fax: 541-388-3836

Email: kcrager@bendbroandband.com